

St. Andrew's River Heights United Church

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ANNUAL REPORT

DECEMBER 31, 2019



**FOR PRESENTATION AT THE ANNUAL MEETING
SUNDAY, FEBRUARY 23, 2020**

**Annual General Meeting
St Andrew's River Heights United Church
Sunday, February 23, 2020**

Agenda

- | | |
|--|------------------|
| 1. Call to order and declaration of quorum | Anne Grewar |
| 2. Opening prayer and time of remembrance | Karen Lumley |
| 3. Motion allowing adherents to vote | |
| 4. Acceptance of agenda | |
| 5. Acceptance of minutes of AGM, February 29, 2019 | |
| 6. Acceptance of interest group reports | |
| 7. Report of the chair of the service team | Anne Grewar |
| a) Introduction of the service team | |
| 8. Governance working model review | |
| 9. Foundation report | Deborah Metcalfe |
| 10. Finance report | Bill Craddock |
| a) Independent reviewer's statement | |
| b) Finance Interest Group | |
| c) 2020 budget | |
| 11. Nominations | |
| 12. New business | |
| 13. Expressions of appreciation | |
| 14. Closing prayer and adjournment | Karen Lumley |

Our Vision Statement

*To live as Christ would have us live, in love, with compassion
and seeking justice, by sharing God's grace, learning from scripture,
growing through the Spirit and being transformed by faith.*

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A Message from Karen

Operate on faith. Live in hope. Depend on love.

These were the words spoken by Glynis Quinn from Oak Table-1 Just City when she spoke at our church during Outreach Sunday. These words are words we can live by as individuals and as a community of faith. These words are in my thoughts often and are printed above my desk so that I am reminded of them often.

This past year has been a whirlwind of activity as always at St. Andrew's, which include many highlights. Rev. Noelle Bowles joining our ministry staff, with her creativity and thoughtfulness in her sermons, has been a gift. I especially enjoyed the Intergenerational Service she led with the Lego blocks and reflection on gifts we bring to the faith community.

The Lenten series in partnership with Westworth focused on Truth and Reconciliation. The Good Friday Service was a reflection of the 7 Traditional Teachings of Indigenous peoples with readings from our Christian scriptures. It was a powerful and very moving service with deep reflections on the theme of Truth and Reconciliation.

We continue to partner with Westworth in practical and meaningful ways. On January 13, Rev. Lorraine McKenzie Shepherd and I exchanged pulpits for our worship services. Then we held our annual joint Good Friday service at St. Andrew's. This past summer, we shared summer services ending with a communion service at St. Andrew's on Labour Day weekend. On September 22, St. Andrew's joined Westworth for a worship service and information luncheon focused on what Lorraine learned during her sabbatical on thriving churches. I also provided emergency pastoral care for the month of August and agreed to be the pastoral charge supervisor during Lorraine's sabbatical and attended a Council meeting to provide quorum. Lorraine and I meet occasionally to share ideas and materials. For example, this past Christmas, both churches performed the same Christmas Eve children's pageant for the Family Intergenerational Service. In addition, the chairs of both St. Andrew's and Westworth have also met with both of the ministers to talk about future endeavours. It is a life giving partnership for both Westworth and St. Andrew's.

Stewardship Sunday was another highlight for me as it was the first time I had initiated a service purely based upon Stewardship. Stewardship Sundays are opportunities for stories to be shared as to why people attend and give their time, talent and money to the church.

The Guatemala Banquet held at the end of March in celebration of the work we have done in Guatemala was a great success. Working with Emily Ready, a young adult from a church I was minister at in Regina, was a gift. The banquet was an opportunity for the Church, participants, sponsors, leaders, chaperones and ministers to reflect and remember the work we have accomplished there.

The Church Picnic and Celebration Sunday are always highlights for me, especially when we can worship informally outside and enjoy worship in a different way. It is fun, intergenerational and always challenging as we depend on the weather to cooperate. Lots of prayers and lots of faith!

The times I was able to be present with our Sunday School were opportunities to connect once again with our children and youth. One of those times was on Palm Sunday when we walked the neighborhood carrying the Cross of Christ. As well, this past December, Christmas caroling on Oak Street was an opportunity to share the good news of Christmas with the community.

Outreach continues to be important in our church life. We have raised money for a new industrial can-opener and coffee grinder, as well as soups and sandwiches 'for Oak Table-1 Just City. This year we did a fundraiser to raise money for "Just a Warm Sleep" which offers a place for people living on the street and people in need of warm cot out of the cold for a sleep at Augustine United Church. We raised almost \$500.00 which is almost 2 nights cost.

The Fellowship Group and Outreach partnered together and went to Oak Table for a St. Patrick's Celebration of Irish Stew dinner. We hosted the meal, decorated, served and chatted with the folks who came in. It was a great time together and a highlight for me every year!

The visioning process the council underwent was an encouraging, uplifting and encouraging process in which the Spirit led us to create a strategic plan for our faith community. The life, work and ministry of St. Andrew's continues.

All in all it was a busy year. I must say I could not be your minister here without the support of the Church Council, Ministry and Personnel Group, Fellowship, Christian Education, Outreach, Worship and Community of Care who support me in all the different aspects of the ministry here. The staff, Rev. Noelle Bowles, Andrea Moffatt (sad to see her go), Jeff Kremer, Bill Craddock, Derek Morphy and Wes Elias all work together to support, help and enhance the life, work and ministry of St. Andrew's. As well, a special thanks to Martha Graham and Derek for their work with the Junior Choir.

Finally, let these words be our vision this year...

Operate on faith. Live in hope. Depend on love.

In service together,

Rev. Karen Lumley

ST. ANDREW'S RIVER HEIGHTS UNITED CHURCH

Church staff (as of December 31, 2019)

Ministers	All the people of the congregation
Clergy	Karen Lumley
	Noelle Bowles
Ministry of Music	Derek Morphy, Wes Elias
Office Manager	Andrea Moffatt
Treasurer	Bill Craddock
Church Caretaker	Jeff Kremer
Sunday School	Jan Demeduk

The Church Council (as of December 31, 2019)

Chair	Anne Grewar
Past Chair	Paul Webster
Secretary	Noreen Mian
Treasurer	Bill Craddock
Ministry + Personal	Michael Duncan

Members at Large

Rob Siddall	Lorne Hurst
Vacant	Lisa Richards

Group Chairs

Christian Education	Vacant
Fellowship & Pastoral Care	Betty Jubinville
Finance	Vacant
Ministry and Personnel	Michael Duncan
Nominating	Anne Grewar
Outreach	Vacant
Property and Administration	Gord Shawcross/John Swan
Stewardship	Clark Brownlee
Worship	Ruth McKenzie acting Chair
Affirming	Vacant
Church Trustees	John Barber, Bernard Boland, Ellen Bruneau, Gord Shawcross,
Prairie2Pine Representative	Rita Swan

St. Andrew's River Heights United Church Foundation

Chair

Deborah Metcalfe

Secretary/Treasurer

David Wreford

Anna Blair Circle

Kay Shawcross

Basement Bookstore

Betty Lorimer

Statistical Information

Number of baptisms	7
Number of confirmations/reaffirmations.....	0
Number of marriages.....	5
Number of deaths, funerals, memorial services.....	15
Number of supporting households as at December 31, 2019	197

Baptisms:

Daphne Rose Regier	March 24, 2019
Brittany Anne Main	April 6, 2019
Gemma Rose Main	April 6, 2019
Zoe Elizabeth Main	April 6, 2019
Samantha Elizabeth Mae Donaldson	September 15, 2019
Jack Frank Boulton	December 15, 2019
Rosalie Nan Rex	December 15, 2019

Marriages:

Kip Workman & Johanna Chipman	April 6, 2019
Jessica Schettler & Kelly Edwards	July 19, 2019
Antonio Dias & Kristin Rempel	July 27, 2019
Courtney Skinner & Michelle Bowles	July 28, 2019
Justin Guillas & Stephanie Tschetter	November 15, 2019

Deaths, Funerals, Memorial Services:

Min Hamilton	January 25, 2019
Evelyne Louise Lamont	February 20, 2019
Margaret Jean Harrison	April 26, 2019
June Pratt	May 3, 2019
Rae Spear	July 3, 2019
Shirley Davidson	June 5, 2019
Sarah Jayme Wilkins	July 11, 2019
Barry Warrack	July 19, 2019
Josephine Brown	July 29, 2019
James Lawrence Johnston	August 12, 2019
Betty Jo Johnston	August 30, 2019
Dr. William (Bill) Abbott	November 16, 2019
Ilse Schroeder	December 4, 2019
Alan Crossin	December 9, 2019
Pat Drewett	December 10, 2019

From the Church Council Chair

"A journey of a thousand miles begins with a single step"

Lao Tzu

In 2018, I agreed to be vice chair not really thinking it through that in 2019 I would actually be chair of the Church Council. The previous chairs made the position seem effortless. My learning curve began in March 2019. Fortunately I have received a lot of support and guidance. I thank everyone for their patience and assistance. A special thank you to Karen for her unwavering support, moral guidance and valuable advice.

Some of the events that I feel worth noting this past year include:

- January 2019 marked the beginning of the new organizational structure for the United Church of Canada. We needed to prepare the covenant of mutual commitment, accountability and support for Prairie to Pine Region (region 5). A new church group "Governance" emerged to help with this process.
- Finally in June the record of appointment for Noelle was finalized. I thank Michael Duncan for working tirelessly through the ever changing process with our region.
- The council felt we needed help to complete a visioning exercise and provide us with some strategic priorities and next steps. We hired Kirsten Earl McCorrister (Kem Consulting). She created, distributed and analyzed a short survey with the congregation. She then facilitated an all-day session with the council creating a positive vision and establishing 5 priorities and associated steps for moving forward in the next 12 - 18 months (see November council minutes). We started right away in November to work on the priorities. **(For a list of strategic priorities, see page 11.)**

Since 2016 we have been operating under the new governance model which is a smaller more efficient council that works closely with the many church groups. I thank all the volunteers who work tirelessly over the year devoting their time and talents to ensure St Andrews works so well.

May God continue to bless us all at St Andrews.

Respectfully submitted,

Anne Grewar

Chair, Church Council

Strategic Priorities

- I. Create a comprehensive maintenance and building plan
- II. Develop a “radical hospitality vision” for St. Andrew’s to ensure that both new and existing visitors and members feel engaged with the church
- III. Explore amalgamation processes and engage in initial conversations with Westworth United Church
- IV. Develop a revision of a thriving youth and children’s ministry program that is based on the needs of existing and new families
- V. Revision and clarify internal communication structures and interest group structures

Treasurer's Report

Donations from our congregation this year were \$266,151. This was \$629 below our expectations at the start of the year. This was a very favourable outcome, given the passing of several members. The shortfall was made up from new members and some significant extra donations from several members.

Our church operating account ended the year with a surplus of \$8,797. This was somewhat better than the projected surplus of \$2,631. One of the main reasons for the better financial outcome was that salaries were about \$13,000 less than expected. This in part happened because Emily, who was our youth worker, could only stay for two months and we did not replace her. Also, caretaking/cleaning costs were significantly below budget because a competitive bid for cleaning was obtained early in the year.

The total revenues and expenses in our financial statement are somewhat different from budget for two reasons. Last year we donated \$10,000 to Oak Table's capital campaign which we had not planned. Also, a grant of \$10,000 was received from the Winnipeg Foundation to evaluate the mechanical and electrical systems in the church. These two items were neutral to our budget in that the \$20,000 was both in the revenue and expense sides of our financial statement (Table 1).

This past year our outreach expenditures to the local community were \$19,561 which includes the \$10,000 capital donation to Oak Table. Also included in the total was \$1,651.95 which was the "spare change" collections. We also donated \$16,000 to Mission and Service. The amount of \$1,023 was added to our M&S total to offset lower than expected special collections.

Aside for the items mentioned above, most revenue and expense items were close to budget. (All revenue and expenses for the operating account are shown in Table 1.)

In addition to the Operating Account, our church maintains a number of other accounts which we label as Allocated Accounts. One allocated account is Spirit Path United Church. St. Andrew's continues to provide an oversight role for Spirit Path and manage their financial accounts. This entails no financial requirements or obligations for St. Andrew's.

In 2019, our Allocated Accounts had total revenues of \$117,339 and expenditures or disbursements of \$86,786.

Table 1 is a consolidated Income Statement for the Operating Account. Our consolidated Balance Sheet is in Table 2. It includes the ending balances for the Allocated Accounts and year-end balances for all of our assets and liabilities.

The daily financial operations of the church were very much dependent on our investment income. The Foundation and church investments contributed a total of \$44,231 to the Operating Account total revenue of \$418,298.

I believe that all of our financial statements accurately portray our church's financial position at year-end, and that our accounting procedures are in good order. The Independent Review this year is again being under taken by Howard Rempel, an accountant with a charitable organization.

It has been a privilege and an honour to again serve as your church treasurer throughout the past year.

Respectfully submitted,

Bill Craddock

Treasurer

Table 1

Table 1		ST. ANDREW'S RIVER HEIGHTS UNITED CHURCH						
		Consolidated Profit & Loss						
		December	Budget to	Variance	Actual	Annual	Annual	
		2019	December	December	2018	Budget-19	Budget -20	
INCOME								
3100	OFFERINGS							
3101	REGULAR OFFERINGS	266,151	266,780	-629	280,130	266,780	244,000	
3103	OPEN COLLECTIONS	3,488	4,100	-612	4,230	4,100	3,200	
3105	SUNDAY SCHOOL	73	200	-127	152	200	200	
3109	MISSION & SERVICE	1,670	2,500	-830	4,806	2,500	2,500	
3113	Memorial Easter Flowers	1,710	1,700	10	1,735	1,700	1,700	
3174	Fundraising	20,150	21,500	-1,350	26,369	21,500	21,000	
	Other Income	9,257	6,220	3,037	8,258	6,220	6,880	
3150	OPERATIONS INCOME	70,600	59,210	11,390	53,378	59,210	68,931	
3124	INVESTMENT INCOME	14,231	19,500	-5,269	6,500	19,500	21,000	
3190	FOUNDATION GRANT	30,000	30,000	0	37,500	30,000	28,000	
3160	MISCELLANEOUS REVENUE	968	1,100	-132	1,108	1,100	900	
TOTAL INCOME		418,298	412,810	5,488	424,166	412,810	398,311	
EXPENSES								
30502	OTHER EXPENSES	2,854	3,780	-926	3,002	3,780	3,020	
4000	STAFFING							
4010	Ministerial	95,891	96,200	-309	129,783	96,200	97,808	
4030	Administration	43,936	43,800	136	42,008	43,800	47,947	
4050	Caretaking	11,066	19,000	-7,934	19,077	19,000	11,000	
4090	Music	41,510	41,500	10	40,924	41,500	42,230	
40901	Youth	5,406	11,300	-5,894	2,400	11,300	11,000	
40902	ADP	313	320	-7	308	320	340	
409021	ADP Unaccounted	872	0	872				
	TOTAL 4000 STAFFING	198,994	212,120	-13,126	234,500	212,120	210,325	
6000	OPERATIONS							
6230	Equipment/Furniture	36	800	-764	0	800	800	
6520	Maintenance & Repairs	63,766	52,800	10,966	47,634	52,800	57,832	
6940	Utilities, Taxes, Insurance	44,806	47,317	-2,511	51,270	47,317	47,606	
	TOTAL 6000 OPERATIONS	108,608	100,917	7,691	98,904	100,917	106,238	
6100	ADMINISTRATION							
6540	Office Expenses	8,489	10,400	-1,911	8,975	10,400	7,600	
6630	Finance	4,887	6,374	-1,487	5,178	6,374	4,800	
66301	Minister's Local Travel	1,473	2,500	-1,027	2,295	2,500	1,700	
	TOTAL 6100 ADMINISTRATION	14,849	19,274	-4,425	16,448	19,274	14,100	
6601	COMMITTEE EXPENSES							
6610	Christian Education	6,177	6,700	-523	6,677	6,700	6,100	
6620	Fellowship	1,918	1,820	98	1,417	1,820	1,850	
6640	Ministry and Personnel	1,781	2,069	-288	2,090	2,069	2,103	
6650	Outreach	572	500	72	71	500	500	
6670	Stewardship	0	600	-600	484	600	500	
6680	Worship	3,048	5,950	-2,902	6,140	5,950	3,950	
6700	Music	10,336	11,250	-914	10,557	11,250	12,575	
	TOTAL 6601 COMMITTEES	23,832	28,889	-5,057	27,436	28,889	27,578	
66932	Affirming Ministry Circle	125	1,000	-875	542	1,000	600	
6900	MISSION & SERVICE	16,000	15,839	161	16,011	15,839	14,700	
6914	OUTREACH	19,941	8,850	11,091	8,321	8,850	8,700	
6911	UCC ADMINISTRATION	18,960	18,960	0	17,236	18,960	18,960	
6999	OTHER EXPENSES	5,338	550	4,788	810	550	500	
TOTAL EXPENSES		409,501	410,179	-678	423,210	410,179	404,721	
NET ORDINARY REVENUE		8,797	2,631	6,166	956	2,631	-6,410	

ST. ANDREW'S RIVER HEIGHTS UNITED CHURCH						
Consolidated Profit & Loss						
	December	Budget to	Variance	Actual	Annual	Annual
	2019	December	December	2018	Budget-19	Budget -20
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3101 REGULAR OFFERINGS	266,151	266,780	-629	280,130	266,780	244,000
3103 OPEN COLLECTIONS	3,488	4,100	-612	4,230	4,100	3,200
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4000 STAFFING						
4010 Ministerial	95,891	96,200	-309	129,783	96,200	97,808
4030 Administration	43,936	43,800	136	42,008	43,800	47,947
4050 Caretaking	11,066	19,000	-7,934	19,077	19,000	11,000
4090 Music	41,510	41,500	10	40,924	41,500	42,230
40901 Youth	5,406	11,300	-5,894	2,400	11,300	11,000
40902 ADP	313	320	-7	308	320	340
409021 ADP Unaccounted	872	0	872			
TOTAL 4000 STAFFING	198,994	212,120	-13,126	234,500	212,120	210,325
6000 OPERATIONS						
6230 Equipment/Furniture	36	800	-764	0	800	800
6520 Maintenance & Repairs	63,766	52,800	10,966	47,634	52,800	57,832
6940 Utilities, Taxes, Insurance	44,806	47,317	-2,511	51,270	47,317	47,606
TOTAL 6000 OPERATIONS	108,608	100,917	7,691	98,904	100,917	106,238
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6630 Finance	4,887	6,374	-1,487	5,178	6,374	4,800
66301 Minister's Local Travel	1,473	2,500	-1,027	2,295	2,500	1,700
TOTAL 6100 ADMINISTRATION	14,849	19,274	-4,425	16,448	19,274	14,100
6601 COMMITTEE EXPENSES						
6610 Christian Education	6,177	6,700	-523	6,677	6,700	6,100
6620 Fellowship	1,918	1,820	98	1,417	1,820	1,850
6640 Ministry and Personnel	1,781	2,069	-288	2,090	2,069	2,103
6650 Outreach	572	500	72	71	500	500
6670 Stewardship	0	600	-600	484	600	500
6680 Worship	3,048	5,950	-2,902	6,140	5,950	3,950
6700 Music	10,336	11,250	-914	10,557	11,250	12,575
TOTAL 6601 COMMITTEES	23,832	28,889	-5,057	27,436	28,889	27,578
66932 Affirming Ministry Circle	125	1,000	-875	542	1,000	600
6900 MISSION & SERVICE	16,000	15,839	161	16,011	15,839	14,700
6914 OUTREACH	19,941	8,850	11,091	8,321	8,850	8,700
6911 UCC ADMINISTRATION	18,960	18,960	0	17,236	18,960	18,960
6999 OTHER EXPENSES	5,338	550	4,788	810	550	500
TOTAL EXPENSES	409,501	410,179	-678	423,210	410,179	404,721

Table 2

ST. ANDREW'S RIVER HEIGHTS
Balance Sheet Prev Year Comparison

Accrual Basis

As of 31 December 2019

	31 Dec 19	31 Dec 18	\$ Change
ASSETS			
Current Assets			
Chequing/Savings			
1010 · PETTY CASH	53.60	43.60	10.00
1011 · FLOAT	121.25	141.25	-20.00
1018 · BANK ACCOUNTS			
1041 · **** RBC TOTAL CHEQUING BALANCE			
1040 · RBC Checking, Regular Funds	-114,908.33	-103,867.84	-11,040.49
1050 · Checking, Allocated Accts.			
1044 · Youth Fundraising	40,206.92	37,933.62	2,273.30
1046 · Anna Blair Circle	1,376.48	896.03	480.45
1048 · "Other" Allocated Funds	35,780.35	29,751.70	6,028.65
1049 · Bequests & Other Gifts	18,650.02	13,450.00	5,200.02
1055 · Building Imp.	250.00	250.00	0.00
1058 · Accumulated Interest	17,323.84	6,267.05	11,056.79
10593 · Deferred Givings	9,904.80	13,244.40	-3,339.60
10596 · Other Financial	0.00	51.28	-51.28
10597 · Spirit Path	35,640.34	24,359.99	11,280.35
1050 · Checking, Allocated Accts. - Other	-10,000.00	0.00	-10,000.00
Total 1050 · Checking, Allocated Accts.	149,132.75	126,204.07	22,928.68
Total 1041 · **** RBC TOTAL CHEQUING BALANCE	34,224.42	22,336.23	11,888.19
10411 · **** CIBC BANK ACCOUNT	1,283.61	710.19	573.42
10413 · **** STEINBACH CREDIT UNION			
10661 · Music Endowment	6,503.40	6,337.82	165.58
1067 · Regular Operating Account	122,644.24	150,206.25	-27,562.01
Total 10413 · **** STEINBACH CREDIT UNION	129,147.64	156,544.07	-27,396.43
Total 1018 · BANK ACCOUNTS	164,655.67	179,590.49	-14,934.82
1019 · INVESTMENTS			
10600 · **** CIBC-WG CANADIAN FUNDS	255,805.26	229,252.10	26,553.16
10603 · **** CIBC-WG U.S. \$ ACCTS.	57,350.84	62,181.95	-4,831.11
10607 · **** CIBC INVESTOR'S EDGE	118,872.32	93,034.77	25,837.55
10608 · **** CIBC INVEST. EDGE US\$ ACCT	46,369.95	43,757.93	2,612.02
Total 1019 · INVESTMENTS	478,398.37	428,226.75	50,171.62
9000 · INVESTMENT ADJUSTMENT ACCOUNT			
9001 · Bonds	-80.00	-975.00	895.00
90021 · Equities CDN Accts.	-44,615.64	-59,703.95	15,088.31
90022 · Equities US Accts.	-15,196.74	-16,368.33	1,171.59
90031 · Realized Cap. Gains CDN Accts.	-72,177.88	-72,865.63	687.75
90032 · Realized Cap. Gain US Accts.	3,118.53	3,118.53	0.00
9005 · Gain/Loss on Currency	2,370.36	4,785.62	-2,415.26
Total 9000 · INVESTMENT ADJUSTMENT ACCOUNT	-126,581.37	-142,008.76	15,427.39
Total Chequing/Savings	516,647.52	465,993.33	50,654.19
Accounts Receivable			
10701 · G.S.T. (Regular Fund Asset)			
1070 · G.S.T. (all except major renov)	5,341.39	2,701.61	2,639.78
Total 10701 · G.S.T. (Regular Fund Asset)	5,341.39	2,701.61	2,639.78
1071 · Accounts Receivable (Other)	876.48	744.37	132.11
10781 · CIBC-WG Accrued Interest	806.20	806.20	0.00
Total Accounts Receivable	7,024.07	4,252.18	2,771.89
Total Current Assets	523,671.59	470,245.51	53,426.08
TOTAL ASSETS	523,671.59	470,245.51	53,426.08

ST. ANDREW'S RIVER HEIGHTS
Balance Sheet Prev Year Comparison
As of 31 December 2019

Accrual Basis

	31 Dec 19	31 Dec 18	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2100 · Accounts Payable..			
2245 · Accts. Payable, Other	8,430.88	8,834.71	-403.83
Total 2100 · Accounts Payable..	8,430.88	8,834.71	-403.83
2710 · EQUITY - ALLOCATED FUNDS			
27111 · Deferred Regular Givings	9,904.80	13,244.40	-3,339.60
27421 · BEQUESTS & OTHER GIFTS			
2737 · Margaret Tyler Fund - Bequest	357,572.26	357,572.26	0.00
27423 · Betty Barkwell Bequest	2,000.00	2,000.00	0.00
27424 · Dorothy Rogerson Bequest	500.00	500.00	0.00
27425 · Katherine Riehl Bequest	1,000.00	1,000.00	0.00
27426 · Donald Brooking Bequest	54,579.00	54,579.00	0.00
27427 · Joan McMorris Bequest	5,000.00	5,000.00	0.00
274271 · Dr. Jean McFarlane Bequest	10,000.00	10,000.00	0.00
274272 · Bruce MacMillan Memorial Fund	1,653.40	1,653.40	0.00
274273 · Margaret Gourley Bequest	5,000.00	5,000.00	0.00
274274 · Pearl & Don Leslie Mem. Fund	12,694.01	12,594.01	100.00
274275 · Catherine Anderson Bequest	5,000.00	5,000.00	0.00
274276 · Ruby & James Ashdown Mem. Fund	3,920.00	3,920.00	0.00
274277 · John Hunter Cordner Memorial	539.93	539.93	0.00
274278 · Audrey Arnett Bequest	1,000.00	1,000.00	0.00
274279 · Jan Mildren Memorial Fund	4,067.90	4,067.90	0.00
27428 · Reesor & Norma Bingeman Mem. Fd	7,030.00	7,030.00	0.00
274280 · Jean MacDonald Memorial Fund	1,000.00	1,000.00	0.00
274281 · Dorothy Gage Memorial Fund	1,025.00	1,025.00	0.00
274282 · Jean Potter Memorial Fund	350.00	350.00	0.00
274283 · Lorna O'Brien Memorial Fund	4,000.00	4,000.00	0.00
274284 · Rob't Parrish Spear Mem. Fund	10,000.00	10,000.00	0.00
274285 · Josephine Brown, Gift, Bequest	12,600.00	10,000.00	2,600.00
274286 · Other Memorial Gifts	1,450.00	1,450.00	0.00
274287 · Fred Code Memorial Fund	500.00	500.00	0.00
274288 · Marlene Websdale Bequest	1,500.00	1,500.00	0.00
274290 · Sally Dowler Memorial	1,690.00	1,690.00	0.00
274291 · Eleanor Gibson Bequest	3,000.00	3,000.00	0.00
274292 · Ina Frances Bowles Bequest	3,000.00	3,000.00	0.00
274293 · Philip Langlois Ashdown Bequest	10,100.00	10,100.00	0.00
274294 · Anonymous	2,500.00	0.00	2,500.00
Total 27421 · BEQUESTS & OTHER GIFTS	524,271.50	519,071.50	5,200.00
27430 · Accumulated Int. & Div. CDN \$	25,534.63	14,477.84	11,056.79
2743001 · Accumulated Int. & Div. US \$	5,496.40	4,576.88	919.52
274301 · Accrued Interest	806.20	806.20	0.00
274302 · Banking Errors	-9.83	0.17	-10.00
274303 · Realized Capital Gains CDN \$	-72,177.88	-72,865.63	687.75
2743031 · Realized Capital Gains US \$	3,118.53	3,118.53	0.00
2743032 · Trading Gains CDN	-634.21	3,579.90	-4,214.11
2743033 · Trading Gains US \$	-23.06	-1,139.02	1,115.96
2743034 · Holding Account	500.00	500.00	0.00
274304 · Earnings for Capital Recovery	1,703.69	1,703.69	0.00
274305 · MUSIC ENDOWMENT	6,503.44	6,337.86	165.58
274306 · Shelter (roof)	250.00	250.00	0.00
274310 · Gain/Loss US Currency in CDN\$	2,639.92	4,785.55	-2,145.63
2744 · ANNA BLAIR CIRCLE	1,376.48	896.03	480.45
27446 · SPIRIT PATH	35,640.34	24,359.99	11,280.35
2748 · OTHER ALLOCATED FUNDS			
2712 · Sundry Alloc. Funds	-16.77	2,963.23	-2,980.00
271201 · Retained Outreach	0.00	1,330.76	-1,330.76
2713 · Public Address System	931.81	931.81	0.00
2722 · Working Capital	3,686.91	3,686.91	0.00
27234 · Basement Bookstore	2,105.00	605.00	1,500.00

ST. ANDREW'S RIVER HEIGHTS
Balance Sheet Prev Year Comparison
As of 31 December 2019

Accrual Basis

	31 Dec 19	31 Dec 18	\$ Change
27236 · Fridge Fund	1,157.28	1,157.28	0.00
2723601 · Electrical Fund	350.00	350.00	0.00
2723602 · Heating Reserve Fund	5,125.00	125.00	5,000.00
272362 · Special Projects Fund	7,141.09	5,141.09	2,000.00
272363 · Centennial	889.79	889.79	0.00
27271 · Memory Tree	608.18	228.18	380.00
2731 · Handbells	425.00	425.00	0.00
2735 · Choir	3,767.40	2,640.40	1,127.00
27351 · Choir Bursary	7,139.47	6,489.47	650.00
27481 · Right to Housing Coalition	2,470.19	2,692.19	-222.00
Total 2748 · OTHER ALLOCATED FUNDS	35,780.35	29,656.11	6,124.24
2760 · YOUTH FUNDRAISING			
2768 · Wreaths & Swags	0.00	1,328.02	-1,328.02
27694 · Guatemala Tuition	11,372.24	10,509.22	863.02
27695 · St. And. - Youth in Need	2,242.50	2,242.50	0.00
2774 · Guatemala Trip & School Exp.	26,542.18	23,803.88	2,738.30
2775 · Guatemala Holding Acct.	50.00	50.00	0.00
Total 2760 · YOUTH FUNDRAISING	40,206.92	37,933.62	2,273.30
Total 2710 · EQUITY - ALLOCATED FUNDS	620,888.22	591,293.62	29,594.60
Total Other Current Liabilities	629,319.10	600,128.33	29,190.77
Total Current Liabilities	629,319.10	600,128.33	29,190.77
Total Liabilities	629,319.10	600,128.33	29,190.77
Equity			
3000 · OPENING BAL EQUITY	13,254.00	12,298.00	956.00
3050 · INVESTMENT ADJUSTMENTS	-126,581.37	-142,008.76	15,427.39
3900 · RETAINED EARNINGS - PRIOR YEAR	-1,128.06	111.69	-1,239.75
Net Income	8,807.92	-283.75	9,091.67
Total Equity	-105,647.51	-129,882.82	24,235.31
TOTAL LIABILITIES & EQUITY	523,671.59	470,245.51	53,426.08



Affirming Report

As part of our involvement with Affirm United to maintain and implement St. Andrew's River Heights United Church's affirming initiatives, the affirming group will to continue to focus on the following items from our original plan:

1. Using "affirming language" and setting-up basic training programs for people wishing to learn "affirming language."
2. Expand the pool of involvement in church activities and or worship services (eg. scripture reading, music to be open to all).
3. Continue to work with the "caring circles" group in order to expand the pool of people who might assist the ministers in visitations or community contacts.
4. Include our affirming symbol in all public communications.

The above items were approved at the 2015 AGM meeting.

The following are a list of affirming activities that took place in 2019:

- Minute for Mission - Sunday, January 20/19
- Affirming Sunday - April 28/19
- Spring meetings focused on supporting the four Truth & Reconciliation events sponsored by Westworth United Church during March & April
- Spring meetings also focused on merging with the Outreach Group since we both have similar interests but decided to keep the two groups separate since we also have differences.
- In the spring, Tara McCallum prepared & submitted our yearly required Affirm United report.
- St. Andrew's supported the annual Pride Parade on June 2/19.
- Affirming meetings on September 10 & October 16/19 was to prepare for affirming events in 2020. One of those events will be our fifth anniversary on Sunday, April 26.
- During the fall, Rita Swan has been assisting Westworth United Church and Headingley St. Charles United Church in becoming Affirming Churches.

The Affirming Group would like to thank Tara McCallum for being our leader for the last couple of years.

Affirming Group members for 2019 included Vinny Ashton, Peter Brehaut, Anne Grewar, Tara McCallum, Rita Swan, Linda Paul and Ministerial support Karen Lumley.

Respectfully submitted by,

Peter Brehaut

On behalf of the Affirming Group

Christian Education Report

Sunday school has about 30 children currently in attendance. There is a change in the numbers for the youth class as many have graduated from high school in 2019. There is not a class for the youth at this time but the youth have just been helping out with the Sunday school.

The Junior Choir have 9-10 singing this year and they sang during Lent, Advent and Christmas Eve. The Christmas pageant at the 6:30 service went quite well. Fourteen children took part in the play which was, "A Very Mixed-Up Christmas Pageant."

A special thanks to all the teachers, Megan Dyck, Khal Sherrif, Jeff Kremer, Lisa Richards and myself, who take turns teaching the children. Thanks to Catherine Adamson and Evan Demeduk who have been in the nursery/toddler room every Sunday and have up to five children.

Respectfully Submitted,

Jan Demeduk

Sunday School Coordinator

Fellowship and Pastoral Care Report

As I prepare another Annual Report, I want to express my deepest respect for the amazing people that make up the Fellowship and Caring Committee Group.

The Fellowship Group consists of Diane Bowles, Karen Carswell, Verla Cleland, Maxine Hannam, Marilyn Muir, Marion Kozak, Roberta Popoff, Laura Regier, Kay Shawcross, Sandra Walker, and chair-person Betty Jubinville.

The Caring Community and the Prayer Shawl Ministry consists of Vinny Ashton, Ellen Bruneau, Verla Cleland, Marjorie Eckert, Maxine Hannam, Karen Lumley, Andrea Moffatt, Roberta Popoff, Luba Scott and chair-person Ardelia Burrow. Although Ardelia has recently resigned as the chair-person, she has offered to continue to support the group as they transition. Thank you Ardelia for your many years of dedicated service!

For this report, each group will report individually.

The Fellowship Group:

The Fellowship Group prepares and serves refreshments after each service. This time, following the service, gives newcomers and members an opportunity to visit. Each Sunday, we serve coffee and tea at the back of the church as well as juice and popcorn for the children in the auditorium. The group would like to thank all those who made coffee during the summer months as well as the many donations of cookies for Sunday mornings throughout the year. We have noticed more and more people gather after the service.

The Shrove Tuesday pancake supper was held on March 5, 2019 from 5:00 to 6:30pm. Dinner was \$5.00 per person and pancakes, sausages, and fruit were served. There was an excellent turnout of approximately 70 people.

On March 14, 2019, our group once again stepped out into the community and prepared and served a St. Patrick's Day lunch for Oak Table at Augustine United as St. Andrew's continues to partner with Oak Table (1 Just City). The lunch consisted of Irish stew, fresh rolls, watermelon, mint ice cream, cookies and cranberry punch. There were about 120 guests in attendance. We were grateful for the opportunity to share with 1 Just City. This was a great day for the guests and us!

Another exciting event was the Guatemala Celebration reunion held on April 13, 2019. Emily Ready, Deborah Metcalfe and Anne Grewer took the lead on this event and our group looked after the preparation of the meal. There were approximately 70 people in attendance. The meal consisted of pork loin, corn on the cob, salad, rice dish and cheesecake served buffet style. The food was excellent as was the event!

The Easter breakfast was held from 9:00 to 9:45am on April 21, 2019 and was attended by nearly 70 people. This year we changed the breakfast to include traditional scrambled eggs, ham, fruit trays, waffles, and hot cross buns. The Easter Breakfast is held to help make Easter morning less stressful for our church families. After the Easter bunny has visited your home, all you need to do is get ready for church and we will look after making a special Easter breakfast. Special invites are sent to new families to St. Andrew's so be sure to extend a special St. Andrew's welcome to all. We look forward to seeing everyone this upcoming Easter morning.

A cake reception for Emily Ready was held after the church service on April 28, 2019. Although Emily's stay was short, her energy and insight were definitely appreciated.

Many members of the congregation helped with the annual Bridge Luncheon on April 29, 2019 by donating salads and dainties, as well as assisting with preparation, serving and cleanup. The amazing team that hosts this event consists of Connie Blamey, Verla Cleland, Margaret Hinchliffe and Joan Stevenson. There were 46 tables sold and a profit of just over \$2,400.00. Excellent job ladies!

This was the second year for the Church Picnic on May 5, 2019. It was held on Robert H. Smith School grounds after a short outdoor service. There was a BBQ lunch of hotdogs, chips and many ice cream sundaes.

Our group held our wind-up at the Silver Heights restaurant on July 9, 2019. Although the weather was miserable, the time together was warm and happy.

Celebration Sunday took place on Sunday, September 8, 2019 with an outdoor service. The Fellowship Group prepared the outdoor lunch consisting of hot dogs, chips, and watermelon. The 100-foot sundae with mounds of toppings was a big hit with the children. Over 100 people from the congregation and the neighbourhood joined the celebration.

The Fellowship Group also prepared the lunch for the planning meeting that took place on October 20, 2019, immediately after the service.

Doreen Craddock coordinated the Harvest Supper once again and this event was held on October 27, 2019. The event was well supported by all members of St. Andrew's with their preparation of food, set-up, clean up, and attendance. A huge thank you to everyone! Although this is not part of the Fellowship Group's activities, our group would like to thank Doreen and her committee for all their time and hard work for this event.

The Fellowship Group took on the leadership of the Cookie Walk held on December 7, 2019. The Council members and the congregation supported this fundraising event by baking approximately 400 dozen cookies. We were concerned that there would not be enough cookies, but in typical St. Andrew's fashion, people baked extra and we had nearly 400 dozen cookies. This year we sold our last cookie box in 35 minutes and the final box of cookies was packaged and tied with a bow by 9:45! There was a boutique area included at the Cookie Walk. The net profit for this event was just over \$2,100.00. Thank you to everyone who baked the beautiful cookies, folded boxes, wrapped, took the cash and, of course, shopped. Next year our goal is to have 420 dozen cookies!

Maxine Hannam again took the lead for the Memory Tree on Oak Street. This event took place on December 15, 2019 with a reception and short service in the lounge prior to the lighting of the tree. There were about 40 people in attendance and everyone enjoyed the time together. The Memory Book was on display that day. The Memory Tree Book will be displayed in the Narthex (back of the church) for all to view throughout the year. A donation of \$1,500.00 was made to Jocelyn House, which is a privately owned palliative care facility. A huge thank you to Gord & Kay Shawcross for putting the lights on the evergreen tree near the outdoor manger scene, Heather Kozak for her gift of music and Maxine Hannam for organizing this very meaningful event.

Each year we prepare gifts for the 50 homes on Oak Street as a small thank you for sharing their street. This year a gift of a tea towel and a cookie cutter, along with a thank you note, which includes the times for the Christmas Eve services, were delivered by the youth while caroling on December 22, 2019.

We continue to collect Canadian Tire money. This year the money collected was used to purchase a new microwave for the downstairs kitchen as the old microwave quit. Thank

you to everyone that puts their spare Canadian Tire money in the box to make this purchase possible!

Our Committee would like to thank our friends and family for their continued support and help. We could not do this without you!

Respectfully submitted,

Betty Jubinville

Chair, Fellowship & Pastoral Care Group

Caring Community and Rose Ferries Prayer Shawl Ministry:

The Caring Community is an interest group under the umbrella of Fellowship & Pastoral Care.

Our main purpose is to contact (either by visit or by phone) with those who are homebound. With the involvement of the Circle of Care, we hope to keep in touch with those who are unable to be with us on a regular basis.

2019 was a busy year for Ellen Bruneau sending twenty-nine "Thinking of You" cards to those who are in hospital or are recuperating at home due to an illness or other medical problems, thirty-three "Sympathy" cards to those who have suffered a bereavement, and thirty-two Christmas cards to those who no longer attend our worship services.

Colette Berriault continues to make cards for us and we receive many appreciative responses - for the card and also for the personal message that Ellen includes on behalf of the congregation of St. Andrew's.

Eighteen Holy Week plants were delivered in 2019 by our dedicated team of deliverers to those in our congregation who had been bereaved from Easter 2018 to Easter 2019.

Brenda Trevenen, a former office administrator at St. Andrew's, continues to make special cards for us. These cards accompany the Holy Week plants. Following her delivery of this year's cards, Brenda has advised that she will no longer be making the cards so other arrangements will be made.

We continue to provide Ruth McKenzie with our list of homebound. We also include the Assisted Living facilities. In this case, since most of the residents are mobile, one plant is given to the front desk for all to enjoy. The flowers and plants, which so beautifully

decorate the church at Easter, are then taken to those whose names are on the list by volunteers on their way home from Easter Sunday Service.

We are so grateful to have excellent communication with Karen and Andrea who provide us of all the incidents of health problems and/or bereavements, enabling us to send the appropriate cards.

The gift of a Baptism Blanket to each child on the occasion of his/her baptism continues to be extremely successful and is very much appreciated by the families of the children who are baptized.

The Rose Ferries Prayer Shawl Ministry brings caring to those in need of comfort. Please remember that the shawls are not only for those in our congregation. If you know of anyone who would benefit from receiving a shawl, a visit to our church office will provide this for you.

A sincere "thank you" is extended to each of our volunteer knitters for the lovely work they do. Please know we are so grateful for their dedication.

There is one upcoming change to the Caring Community Committee. After many years, Ardelia is retiring so, at our next meeting early in 2020, other members of the committee will assume the responsibility of the coordinator. Thank you to each member of the Caring Community for your support and dedication to the ministry we provide (Vinny Ashton, Ellen Bruneau, Ardelia Burrow, Verla Cleland, Marjorie Eckert, Maxine Hannam, Karen Lumley, Andrea Moffatt, Roberta Popoff and Luba Scott). Keeping in contact with those who are no longer able to be with us for Sunday worship is vital for their connection with St. Andrew's and keeps them in touch with their faith community.

Respectfully submitted,

Ardelia Burrow

Coordinator, Caring Community

St. Andrew's River Heights United Church Foundation

The St. Andrew's River Heights United Church Foundation was established in 1975 and was initially funded with funds derived from special gifts transferred over from the church in the original amount of \$12,217.63, and then added to with the sale of the church manses. Since its inception the Foundation's assets have grown as a result of bequests, memorial gifts and donations. A minimum of 80% of the annual and/or accrued income derived from the Foundation's investments is distributed annually to St. Andrew's River Heights United Church to be employed in the ongoing mission and work of the church.

Over the past many years, the Foundation has been invested in a diversified portfolio, however with the majority invested in fixed income investments such as money market funds, bonds and deposit notes. As at December 31, 2019, 52% of the market value of the Foundation's assets were invested in fixed income or equivalent investments (comprised of Guaranteed Investment Certificates and provincial, municipal and corporate bonds ranging in duration from 1 to 6 years, and preferred shares) and with 41% being invested in equity mutual funds, common stocks, real estate trust units (comprised primarily of large cap Canadian companies, US and international growth and dividend funds and a Canadian real estate investment trust). The remaining balance, approximately 7%, was held in cash at December 31, 2019.

Over the past number of years, due to relatively higher percentage of fixed income investments, the Foundation's balance sheet and rate of return has been quite stable. The table below indicates the approximate market value of the Foundation * (inclusive of accrued interest) as at December 31 in each of the past 5 years:

2015	\$854,000
2016	\$869,000
2017	\$891,000
2018	\$834,000
2019	\$886,000

The market value of the Foundation portfolio has moved up nicely in value over the past year due primarily to a few factors. Firstly, the portion of the equity portfolio we have

invested in US equities performed very well this past year. Secondly, the overall rate of return was very good, for a conservative portfolio, again this past year at 10.798%. Thirdly, the annual donations to the foundation have increased very nicely this past year, to \$14,196.45 up from \$8,286.46 in 2018.

The Foundation's investment advisors (CIBC Wood Gundy) have confirmed that the annualized rates of return for the foundation investment portfolio as at December 31st, 2019 were as follows:

From 1998 to 12-2019	5.357%
01-2015 to 12-2019 (5 year)	3.877%
01-2017 to 12-2019 (3 year)	4.474%
01-2019 – 12-2019 (1 year)	10.786%

During the 2019 calendar year, Foundation investments earned interest and dividend income of approximately \$33,000.00. This income covered the \$30,000.00 contributed from the Foundation to the operation of St. Andrew's Church during the 2019 calendar year. These contributions were paid during June and December 2019. During the 2020 calendar year, the Foundation projects earnings will be approximately the same as last year at \$33,000.00 on investments. At the Foundation annual meeting held in November of 2019, the Board decided to slightly reduce the gift to the church for this year to \$28,000.00 for the 2020 calendar year. Audit costs and income tax filing costs for 2019 (payable in 2020) are anticipated to be in the neighborhood of \$4,500.00 plus taxes.

The specific and memorial gifts received by the Foundation during 2019 are set forth in Schedule 'A' to this Report, which were in the total amount of \$14,196.45. Once again, the Foundation Board expresses sincere thanks to all who gave so generously to the Foundation during the 2019 calendar year.

As Chair, I would encourage all members of the church and other individuals or organizations who utilize the church building for the advancement of community objectives and activities, to make annual donations as well as planned gifts to the Foundation. All gifts to the Foundation receive a charitable donation tax receipt which reduces the out of pocket cost of the gift. It is particularly useful in estate planning to consider gifting registered investments such as an RRSP or RRIF to a charity (if such

investments are not eligible to be 'rolled over' to a surviving spouse as beneficiary). In situations where the registered investment cannot be gifted or 'rolled over' to a surviving spouse, the donor's estate will receive a significant reduction in tax that would otherwise be payable to Canada Revenue Agency upon collapse of the registered investment. Money that would otherwise go to Canada Revenue Agency may thereby find its way into the Foundation to serve the broader purposes of the Foundation and the church. Please speak with your investment advisor, accountant or lawyer for more information in planning your charitable estate gifts. Your gifts enable the Foundation to contribute financially to the ability of St. Andrew's River Heights United Church to serve both the community of faith within the church and the broader outreach work of The United Church of Canada. Gifts to the Foundation truly are gifts that 'keep on giving' - while you are alive and after you have departed this world. The Foundation encourages gifts made at any time during your lifetime or as a charitable bequest under your will or as a beneficiary of a life insurance policy. Please direct any enquiries or questions to any member of the Foundation Board or to Deborah Metcalfe at 204-470-3051.

As Chair of the Board of the Foundation, I wish to thank all the members of the Board for their valuable assistance. Again, this year, I wish to express thanks for the tireless efforts and contributions of David Wreford as secretary of the Foundation and to thank Mark Braun of CIBC Wood Gundy for his investment counsel.

As at December 31, 2019, the following persons were members of the Board of the Foundation:

Rev. Karen Lumley, David Wreford, Bill Craddock, Deborah Metcalfe, Anne Grewar, Tom Brown, John Barber, Rob Siddall, Robert Barr, Sue Bolton, and Allison Koots.

Respectfully submitted,

Deborah Metcalfe

Chair

*cash + interest receivable + market values of investments

Schedule "A"

St. Andrew's River Heights United Church Foundation Annual Report 2019

NATURE OF GIFT

SPECIFIC GIFTS:

DONOR:

Don Hodgson
Fred Cross
Jennifer King
Gord and Kay Shawcross
Margot Kalinowsky
Canada Helps (No Donor ID)

MEMORIAL GIFTS:

In Memory of Jo Brown

Deborah Metcalfe
Don and Diane Bewell

In Memory of Betty Jo Johnston

Ross Johnston
Robert and Bev Barr
Iris MacKay

In Memory of Laurie Johnston

Robert and Bev Barr

In Memory of Evelyn Lamont

Ross Johnston

In Memory of Pat Drewitt

Ellen Peel

Ministry and Personnel Report

The Ministry & Personnel Group is a confidential consultative body that supports the pastoral relationship in the United Church, we describe ourselves as, "being in ministry together", recognizing that the work of the paid ministry personnel is only part of the work of the ministry. There are also several other staff positions for which the M&P Group is responsible including the office manager, caretaker, choir director, organist and financial administrator.

Duties of the M&P Group include:

- Provide a consultative and supportive agency
- Review working conditions and remuneration
- Oversee the relationship of staff members among themselves and with the congregation
- Conduct annual staff evaluations
- Review regularly the responsibilities of staff and revise position descriptions when required
- Monitor continuing education

As a committee we have three main areas of responsibility: Administration, Personnel and Ministry.

Administration

Andrea Moffatt, our office manager, is responsible for organizing, coordinating, and supervising office operations and procedures. Andrea tracks membership, manages calendars, coordinates events and facility management and maintains our website and an email database that enables electronic communication with our congregation and community partners. Her office hours are Monday to Friday, 9:00am to 3:00pm. In December, Andrea advised us that she is leaving St. Andrew's to pursue another opportunity. Her last day is January 9, 2020. We wish Andrea the very best in her endeavours. M&P is currently undergoing a search for a replacement and will name a new employee in early to mid-January. Andrea has generously offered to assist during the transition to the new employee.

Personnel

We continue to be supported by a group of talented and dedicated staff members. Music is of great importance to our congregation. Our Director of Music, Derek Morphy, provides leadership in the ministry of music - most visibly through his direction of the senior and youth choirs. Wes Elias is our organist. In addition to providing accompaniment for hymns and anthems, Wes plays preludes, offertories and postludes as well as music for weddings and funerals.

As Financial Administrator and Treasurer, and reporting to the Finance Group, Bill Craddock manages the financial affairs of St. Andrew's. For 41 years, Bill has served on many committees including the Church Council.

Jeff Kremer is under contract for cleaning work in the church building - a challenging task for a building that is in use most days from early in the morning until late in the evening.

Ministry

As a result of the changes to our Ministry, the M&NWO Regional Conference identified that an evaluation of the Ministry Needs at St. Andrew's River Heights United Church was necessary. In March a Ministry Profile Project team was appointed to make a recommendation about the ministry needs of our pastoral charge. The recommendations were approved at a special meeting of the congregation held on March 31.

Our Ministry is led by full-time minister Karen Lumley whose focus is worship including preaching and sacraments, pastoral care, adult education, and attracting and retaining members. Noelle Bowles is our part-time minister and her priority is worship with a focus on preaching two times per month. We are very fortunate to have two highly respected and gifted individuals ministering in our community.

The Youth & Young Adult Coordinator is responsible for the planning, implementation, evaluation and support of programs, including, Youth & Young Adults, and Messy Church-type activities, which lift up the place of Youth & Young Adults. This position is currently open, pending the completion of the Strategic Planning Process.

Many thanks to the members of the Ministry Profile Project team Iris McKay, Karen Jensen, Katy Hedalen, Bill Craddock, Bill Muir and Jan Demeduk.

Conclusion

The M&P Group would like to offer a special thank you to the St. Andrew's team of volunteers for the many hours spent performing countless tasks and projects. After many years of service, Diane Bewell stepped down from the M&P Group this past September. We wish to thank Diane for her work and valuable contributions to M&P during her tenure.

In December, Tara Snider generously accepted an invitation to join the M&P Group. Tara's input and enthusiasm are a welcome addition.

If you are interested in joining our group, I would be pleased to speak with you. The M&P Group is always available to handle comments or questions from the members of our congregation. All enquiries will be handled in a confidential manner.

Ellen Bruneau - nbruneau2@shaw.ca

Heather Kozak - hkozak@live.com

Michael Duncan - mduncan@nhpi.ca

Roger Kane - rakane@mymts.net

Tara Snider – tbrous@aol.com

Respectfully submitted,

Michael Duncan

Chairperson, M&P Group

Outreach Report

The Outreach Group uses the following guidelines to focus our meetings:

1. To develop and encourage activities in social action and justice.
2. Consult with the Council in specific initiatives.
3. Encourage participation by the Community of Faith.
4. Guide and support the congregation into the community.
5. Give leadership and take action on behalf of the congregation in dealing with social justice issues.

Below is a list of our activities that occurred in 2019:

- Meeting Sunday, January 20
- City wide “Partners in Mission” meeting Saturday, February 18.
- Meeting Sunday, March 3
- February and March: backpack donations for Oak Table.
- Meeting Sunday, April 14: promotion of four TRC (Truth and Reconciliation) speaker series during March & April at different city locations.
- Meeting Sunday, April 28: Affirming and outreach discuss merging.
- April & May: collection of tuna & toonies for Oak Table.

- Meeting Sunday June 9: Affirming & Outreach together.
- Spare change collection on Sunday mornings to purchase coffee grinder and an industrial can opener for Oak Table.
- Sunday, October 20: Outreach & Affirming groups invite Harry Bone from the Speakers Bureau of the TRC to speak to St. Andrew's congregation.
- December 15: Outreach & Worship Groups sold 80 wreaths & swags to support "Just a Warm Sleep" 1Just City.

The Outreach Group would like to thank Nancy Hodgson for her leadership during the last couple of years.

The Outreach Group members include Nancy Hodgson, Karen Lumley (our clergy representative), Kevin Koots, Vinny Ashton, Joan Stevenson, Peter Brehaut and Sonja Lundstrom.

Respectfully submitted,

Peter Brehaut

On behalf of the Outreach Group

Meals on Wheels:

As many of you know, for well over 50 years, St. Andrew's River Heights United Church has been responsible for coordinating Route 4 for Meals on Wheels out of the Misericordia Hospital. The route is in South River Heights, with about 4 deliveries in east Tuxedo.

As of the end of 2019, we are very fortunate to have the route covered every Tuesday, Thursday and Friday of each month. We, then, require our very dedicated spares to help us each Monday and Wednesday plus, of course, when there are holidays, illnesses or other situations where our regulars are unable to do the route.

No one - except for our volunteers who do the route on a weekly basis - is scheduled to staff the route more than 3 or 4 times over a two month period. With the meals being picked up from the hospital around 11:00, and approximately 8 meals to be delivered, we usually return to the hospital around noon so it is not a huge time commitment.

In a recent communication from the Meals on Wheels office in Winnipeg, the following words were included:

"Clients express thanks for the warm-hearted generosity of volunteers". Meals on Wheels" volunteers mean much more to me than food. They help me to stay connected to my community and they tell me every day, by their presence, that this community cares. I am eternally grateful for the work they do."

As previously mentioned, we have an extremely enthusiastic group of volunteers, most of whom are a part of St. Andrew's. This is a very meaningful and rewarding volunteerism and our job is made so much easier by the willingness and dependability of all who are a part of this organization. We owe a debt of gratitude to Arcane Horizon, David Bergman, Don & Diane Bewell, Clark Brownlee & Joan Stevenson, Neil Bruneau, Donna Earl, Epic Opportunities, Glenn Neufeld, Jim Richtik, Gord & Kay Shawcross.

Respectfully submitted,

Ardelia Burrow

Co-coordinator

Meals on Wheels – Route 4 – Misericordia Hospital

Property and Administration Report

Your 2019 P&A group comprised acting co-chairs Gord Shawcross and John Swan, secretary, Sue Wiste, and members Hartley Stinson, Bob Barr, Murray Cameron, Bruce Scott, Dave Wreford, Michael Duncan, Bill Craddock and Cam Regier. Regretfully, we had to bid farewell to Hartley and Bob upon their resignations early in the year. We do thank them for their hard work and advice. We also thank Jeff Kremer, Paul Webster, Andrea Moffatt and Karen Lumley who provided invaluable back-up assistance in many different ways. As always, the group's door is open to new members. Especially if you have skills or interests that you would like to put to use in maintaining or improving our building and its physical plant, please contact Gord Shawcross or John Swan.

P&A uses Jeff's firm for janitorial functions and to do minor maintenance and repairs. P&A members themselves (in particular, Gord and John) do as much maintenance and repair

work as possible to avoid labor costs. Even plumbing and heating work, though contracted out, is aided by P&A when possible to reduce contractors' labor charges. This scenario works but does result in many tasks being put off until time and talent are available. Rush jobs are handled first.

To date we feel that our imperfect model is working at 70% to 80% efficiency and is saving a large amount of money (\$30,000 per year as a guesstimate) over hiring a full-time employee. We do agree some tasks are left undone for undue lengths of time but that is a cost of saving money.

A full-time employee with a boiler certificate sufficient to manage and monitor our boiler/heating system inspection needs would cost more money again so we feel contracting that function out is the right way to go. Our research showed that training costs for such an employee to be certified would certainly be out of our reach and would likely result in the employee, now certified, leaving us to run his/her own business. (Red River has such a course which would require 7 paid weeks off work to attend).

A primary focus in 2019 was preparation of a report on the long-term outlook for our building's basic infrastructure systems: heating/ventilation, water supply/distribution, and electrical. All three are aging and will require major updating and partial or even complete replacement at some point in the not-so-distant future. Assessments done by professional engineering consultants generated priorities and timelines in a detailed report prepared for P&A, and subsequently explained to council members by Cam Regier. Action on the report will be left in the hands of the council. Cost of the infrastructure assessments and report preparation was about \$10,000; the funds being generously provided by the Winnipeg Foundation.

Other significant projects undertaken during the year included purchase of a new air dryer for the heating system compressor, a new sump pump to drain sub-basement seepage, a fully accessible door for the accessible washroom, and replacement spotlights for the sanctuary. Late in the fall, the Mudruckers firm was hired to pump supporting fill under the concrete and limestone approaches to the Kingsway (narthex) and 255 Oak St. entrances where signs of subsidence were becoming evident.

In addition, group members attended to countless small tasks necessary to keep the building operating smoothly. These included:

- Repair of frequent small roof and heating-system leaks.
- Unplugging blocked drain and sewer lines.
- Tree-trimming and general external tidying.
- Repairing lounge and auditorium chairs.
- Installing extra electrical outlets.
- Updating and recording security codes and keys.
- Negotiating rental details and other matters with daycare/nursery staff and occasional renters.
- Doing security checks and arranging access for individuals and groups at times when the building is normally closed.
- Liaising with the snow-clearing contractor.
- Review and renewal of insurance policies.
- Keeping and distributing monthly meeting minutes and job priority lists.
- Monitoring defibrillation and first-aid packages.

In conclusion, the group would like to thank all congregation members for their support and patience as we deal with the occasionally frustrating and annoying delays and other issues inherent in the operation of an old building on limited funds.

Respectfully Submitted,

David Wreford

On behalf of the Property & Administration Interest Group

Stewardship Report

This year our team opted to follow much the same process that has served us well for the past few years. We chose to focus the message part of the campaign on the last Sunday of October and the first Sunday in November. Greg Fearn and Lisa Richards spoke to the congregation. Their messages were similar to the message we have used for the last

several years, namely that we are a blessed congregation in a fortunate neighbourhood. At a weekly study group that Karen lead this fall we were given wrist bands the read "I am enough. I have enough. I am grateful." Sadly, many in our city and beyond cannot say this. St. Andrew's has been and continues to be an important part of this community. This has been made possible by the generous gifts of time and money from our congregation, not just for the operational needs of St. Andrew's, but also for the many needs of others locally and around the world through the Mission and Service fund of the United Church of Canada. We asked for people to consider their situation and make a pledge to continue in their support. While the final financial reports are not currently available, our treasurer, Bill Craddock, in an interim report, was upbeat and positive. We received 82 pledges, down from 95 last year. This needs to be seen in the light that six of those who pledged last year, are now deceased and one has moved to another province. Bill is projecting givings this year at \$248,443, down about \$20,000 from last year's projection. Of those who pledged, most increased their pledge and only two decreased theirs.

I would like to take this opportunity to thank the members of our Stewardship team, for 2019. It is made up of Bill Craddock, Iris McKay, Greg Fearn, Lorne Hurst, Glenn Neufeld and Karen Lumley. On their behalf I would like to thank all of you who contributed to the stewardship and mission work of St. Andrew's this year.

Respectfully Submitted,

Clark Brownlee

Chair, Stewardship Group

Worship Report

The Worship Group provides support to the ministry staff in the weekly offering of worship services. This involves finding readers and ushers, serving communion, assisting with baptisms, decorating the sanctuary for special occasions and assorted other activities. The group also provides a sounding board for the ministry staff to explore new ideas and raise concerns. We are also looking for feedback from the church members on our activities. Members are invited to contact any of the Worship Group which is made up of Ruth

McKenzie, Rita Swan, Jason Dyck, Kelly McKeag and Judy Bourcier. The ministry staff, Karen Lumley, Noelle Bowles, Derek Morphy and Wes Elias, are ex-officio members of the group.

I want to thank our ministry team for the thoughtful and inspiring leadership that they offer each Sunday and for special services. These include, of course the Easter and Christmas services, but some of the smaller services have been most meaningful. I want to mention Maundy Thursday, Easter morning communion and Christmas Eve communion. Participation in these intimate services is always inspiring to me at times when I may be caught up in the busy-ness of activities in the other services.

Derek's music leadership is always professional and he manages to lead the choir into a cohesive presentation of challenging music in spite of our many levels of ability and experience. We were thrilled to present the Fauré Requiem as an alternative worship service this fall. None of this could happen without the superb accompaniment from Wes who we also appreciate for his musical leadership throughout worship, be it hymn singing or contemplation during prelude, postludes, etc.

The group appreciates the additional support we receive when asked for. Of note are Colleen Watters who arranges for readers each Sunday and the people who help with decorating for Easter, Thanksgiving and Christmas. Special thanks go to Gord and Kay Shawcross, John Swan, Bill and Marilyn Muir and Jeffery Kramer for all their help.

Respectfully submitted,

Ruth McKenzie

Acting Chair, Worship Group

Other Reports

Anna Blair Circle Report

The Anna Blair Circle group met eight times in 2019. Our annual planning meeting was held in the Board room of the church and a number of members volunteered to organize the various meetings and events of the year and provide lunch, a speaker and /or whatever else might be required.

The Valentine Bake Sale was held after the church service on February 10, 2019 with a total of \$440.45 raised, thanks to the generosity of the congregation.

On March 19, Lynda Richard spoke to us about her travel experiences with lots of tips on how to enhance one's travel experience.

In April the group enjoyed an afternoon visit to historic Dalnavert House. Following the tour, coffee and cookies were served.

The wind-up dinner was held at Nicolino's restaurant on May 27.

The group visited Westworth United Church in September when Ron Altmeyer, following the Sunday service, spoke very knowledgably about the impact of climate change.

October 9, 2019 was 'paint night' at St. Andrew's, organized by Sue Wiste and Rhonda Rogers with a profit of \$40.

Our Christmas potluck dinner was held on November 25, 2019 in the lounge followed by playing a few games. A collected donation of \$250 was made to Oak Table.

We are primarily a social group made up of women of St. Andrew's River Heights United Church and we gladly welcome all who would like to join our group.

Respectfully submitted,

Iris McKay,

On behalf of the ABC Interest Group

Basement Bookstore Report

The total donated to the church in 2019 from the Basement Bookstore was \$1500. Through the sale of shortbread, oatmeal cookies, mincemeat, rubbed sage, rubbed oregano, sage and cider jelly, dried Chinese lanterns, books, and the support of my friends, by the time of the 8th anniversary sale, I was able to reach my goal.

All books are donated. The Basement Bookstore provides a service to the church and the community by recycling these books to customers. You can help the bookstore through buying books and donating ones that you think other people would want to read. Support from the congregation is still sadly lacking. However, having books at the back of the church was given them increased exposure and more opportunity to buy.

In the past eight years, I and the Basement Bookstore, have given the church \$13,400. I thank my friends and especially Karen Lumley for her continued support.

Respectfully submitted,

Betty Lorimer

Basement Bookstore Manager

Senior Choir Report

The Senior Choir of 47 choristers had an enjoyable and busy year!

The choir continues to provide music each Sunday through anthems and solos under the amazing direction of Derek Morphy and the wonderful musicianship of Wes Elias. Martha Graham beautifully accompanies the Junior Choir on the piano during their practices and morning services throughout the year. The many talented bursary students and section leads who provide a strong base for the choir are Fred Cross, Paul Forget, Chris Donlevy, Pierre Todary, Nicki Kirton, Diane Wreford, Judy Oatway and Sarah Cory. Linda Fearn fills in seamlessly when Wes is away. The choir executive keeps everything running smoothly. A huge thank you to all of you! A special thank you this year goes out to Andrea Moffatt for all her help with the choir show tickets and other choir tasks during the last 6 years.

The choir show entitled "The Fabulous Fifties" was performed on the evenings of March 8th and 9th as well as a matinee on the 9th. All shows were well attended and realized a \$10,000 profit, of which \$8000 went into the church general revenue.

On May 19, 2019 our choir member Marlon Goolcharan performed an organ recital and donated the proceeds of \$550 to the choir fund. Thank you to Marlon, and to Wes Elias, his organ teacher.

One week later on May 26, 2019 The Canadian Bacon Wind Quintet, under the direction of choir member Charmaine Bacon, put on an afternoon recital. I would like to thank Charmaine and her quintet for their performance and the contribution of \$720 in proceeds to the choir fund.

In November, fifteen members of the choir attended the workshop "Let the Breath Do the Work for You" conducted by our member, Rose van der Hooft. The workshop inspired us to focus our physical and mental energies, musical abilities and our collaborative efforts as a choir.

The choir sang Fauré's Requiem at the Sunday service on November 17, 2019. This took several weeks of preparation but was very worthwhile as it was a challenge for the choir and brought many people outside of the congregation to attend that Sunday's service.

Christmas Eve was another special time for the choir during the "Festival of Lessons and Carols" evening service where the choir sang six anthems.

Looking forward in 2020 the choir show plans to focus on the music of the '20's. There will be three performances in a cafe style setting as in past years. The choir is also hoping to make a road trip to Souris, Manitoba on a Sunday in late May to sing in a church service followed by a recital.

I would like to thank all the choir members for their enthusiasm and commitment to the Senior Choir this year. You are a fine group of singers!

Respectfully submitted,

Allison Koots,
Choir President

Senior Youth Report

No report submitted.

Annual General Meeting
St Andrew's River Heights United Church
Sunday, February 24, 2019

1. Call to order and declaration of quorum:

- a. Paul Webster called the meeting to order at 11:50 AM and declared that Quorum was reached.

2. Opening prayer and time of remembrance:

- a. Karen Lumley opened with prayer and a reading of all those who had passed away in 2018.

3. Motion allowing adherents to vote

Moved by Joan Stevenson and seconded by Clark Brownlee that the adherents present at this meeting will be allowed to vote. Carried

4. Acceptance of agenda

Moved by Fred Cross and seconded by Deborah Metcalf that the agenda be accepted as presented. Carried

5. Acceptance of minutes of AGM, February 25, 2018

Moved by Sue Bolton and seconded by Greg Fearn that the Minutes of the 2018 AGM be accepted as presented. Carried.

6. Acceptance of interest group reports

Linda Paul noted that there is a correction needed in the P&A report. The first bullet on page 35 of the report should read:

“New dual flush toilets have now been installed in all the washrooms.”

Moved by Bill Muir and seconded by Ruth Mackenzie that the interest group reports be approved as amended.

Andrea Moffatt will make this correction to the on-line document.

7. Report of the chair of the service team:

- a. Paul Webster read the report of the chair found in the AGM booklet.

8. Governance working model review:

- a. Rob Siddall reported on the work of the Governance Interest Group (GG). He outlined the results of the survey that was conducted in the fall of 2018. Further he indicated that the GG had presented its report to the Service Team for discussion in January 2019 and for decision in February 2019. The ST approved the Interim Governance Model as presented with some

alterations. It was decided that the Interim Model would become the permanent model and that further work will need to be done to align both the Constitution and the Regulations Documents with the new model. As 2019 progresses further input from Region 5-Prairie to Pine – will be required.

A comment was made that M&P should not act as a liaison with any group. The GG will investigate that.

9. Foundation report

- a. Deborah Metcalfe reported on the work of the Foundation her full report is available in the AGM booklet.

A question was asked as to what might happen to the Foundation should there be an amalgamation with another church in the future. Deborah responded that it is her understanding that if it is a true merger then the assets of the merging churches would be merged. If it is a closure of one church to join another congregation, then the Foundation would be liquidated. Deborah agreed to do more research on this issue and whether there would need to be a name change in the event of a true merger.

Deborah reported that there are 2 vacancies on the Board of the Foundation and asked for expressions of interest to join the Board.

10. Finance report

a) Independent reviewer's statement

Bill Craddock provided the statement from Howard Rempel indicating that the books are in good order and meet the requirements.

b) Finance Interest Group

- Bill Craddock presented the 2019 budget responding to questions along the way. He reported that \$10,000 was donated to the Oak Table Building Fund. This was money that was not needed for the 2018 budget. The presentation by Glynis Quinn a few weeks ago was so powerful that the Finance Group and the ST approved this donation. The congregation applauded this effort.
- Bill reported on the new rental agreement with RH Daycare. The day care will now assume some responsibility for utilities such as water since they are the primary users of utilities in the building.

- The contract with the nursery is up in August and it is thought that a similar contract will be negotiated with the nursery
- The new telephone system installed at the cost of \$6200 is very efficient and resulted in a decrease in monthly costs. The cost recovery will occur in a few years.
- Bill reported that there was an increase in donations to the M&S fund.

In response to a question, Bill reported that the donation of the monies from the Basement Bookstore do not show up in the abbreviated version of the budget, but are included in the detailed accounting. Betty Lorimer was thanked for her work related to the bookstore and the subsequent donation of about \$1500.

In response to a question, Bill reiterated that the monies for Oak Table Building Fund came from the investment portion of the budget. Some cashing in of assets was required to make this donation and the balance of the cash was placed in our account at the Steinbach Credit Union.

c) 2019 budget:

Moved by Bill Craddock and seconded by Lorne Hurst that the 2019 budget be approved as presented. Carried

11. Nominations - Nominating Report

Service Team Executive:

Chair	Anne Grewar
Vice-Chair	Vacant
Past Chair	Paul Webster
Secretary	Vacant
Treasurer	Bill Craddock
M & P	Michael Duncan
Members-at-large	Lisa Richards, Rob Siddall and Lorne Hurst

Interest Group Chairs:

Christian Education	Vacant
Fellowship	Betty Jubinville
M & P	Michael Duncan
Nominating	Paul Webster
Outreach	Nancy Hodgson

P & A	Gord Shawcross/ John Swan (Co-Chairs)
Stewardship	Clark Brownlee
Worship	Ruth McKenzie (Interim)

Trustees:

John Barber, Bernard Boland, Ellen Peel (Bruneau), Gord Shawcross

St. Andrew’s Foundation:

Chair	Deborah Metcalfe
Secretary /Treasurer	David Wreford
2 vacancies	

ABC Unit:

ABC is using a model of rotating chairs

4 Regional Reps to Prairie to Pine (5)

Rita Swan
3 vacancies

Moved by Diane Bewell seconded by Glenn Neufeld that the slate be accepted as presented. Carried

12. New business:

Paul Webster reported that members of the ST will be meeting with Mary Best from the Pastoral Relations Commission on February 27, 2019 to clarify the procedures needed to follow through with the filling of the Ministry vacancy at St Andrew’s which is currently being filled by Rev. Noelle Bowles as a Gap Minister until June 30. The Congregation will be required to complete a Ministry Profile. Paul asked that anyone interested in joining the group that will be completing the Ministry Profile should volunteer. Further information will be forth coming to the Congregation once the details become clear.

13. Expressions of appreciation:

Anne Grewar thanked the many people who contribute to the work of the congregation.

The life and work of the church would not happen without the dedication of many talented individuals:

- Derek Morphy and Wes Elias for the music program;
- Carolyn Lutes and the hand bell choir;
- Karen Lumley for her spiritual leadership;
- Andrea Moffatt in the office for providing support to everyone;
- Bill Craddock for his dedication in managing St. Andrew's finances;
- Jan Demeduk and the Sunday School teachers for leading the children in youth and Christian education;
- Gord Shawcross and John Swan for going above and beyond the call of duty, and to all the members of the Property Committee for the hands-on work they do;
- Jeff Kramer for his effort in maintaining the building;
- Alison Koots and Delores Jardine for their work on organizing the ushers and greeters every week;
- All the volunteers who make coffee every Sunday morning;
- The Anna Blair Circle for preparing the lovely lunch for today's AGM;
- All the Interest Group chairs and their members for the work they do each month;
- Betty Lorimer for her running of the Basement Bookstore
- Tyler Craddock for operating the sound system every Sunday;
- All members of the Service Team for their hard work and dedication, and a special thanks to Linda Paul for her term as Interim Secretary of the Service Team;
- All members of the congregation for attending St. Andrew's every Sunday;
- Rita Swan and David Wreford for the processing of the collections every Sunday morning
- And to all the many volunteers who give freely of their time throughout the year
- Paul Webster for his leadership on the Service Team over the past 2 years

14. Closing prayer and adjournment:

Karen Lumley closed with prayer and led us in the reading of the Vision Statement as a final blessing.

The meeting adjourned at 12:50 PM

If you would like additional copies of this report, please contact
St. Andrew's River Heights United Church office at 204-488-1130.